**Centre for Simulation-Based Learning (CSBL)**

**Prebriefing Instructions to Learners**

The prebriefing is conducted by a staff member of the CSBL simulation team and/or the teaching faculty to all participating learners before the beginning of a simulation session.

*Key components of prebriefing include:*

* Welcome to the CSBL and introduce the instructor(s) and some key simulation staff
* Outline the objectives/expectations for the session
* Establish the learner contract (also known as fiction contract) with the learners
* Establish the safe learning environment, and explain the time-out process in situations when there are concerns about learner safety (physical and/or psychological)
* Explain the channel for addressing learner concerns or complaints (directed to the CSBL director or program manager)
* Reminder about confidentiality (proceedings of the session, details of scenarios, performance of participants, etc.)
* Discuss the purpose of debriefing and its components, which include the initial reaction phase allowing emotional release of the learners
* Discuss the use of video (if it is required to achieve the learning objectives)
* Outline the plan for the session
* Outline the evaluation/feedback process at the end of the session
* Plan for the room/equipment orientation
* Any questions?